



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 15, 2004 - 7:00 p.m.
CHICO CITY COUNCIL CHAMBERS

AGENDA

1. CALL TO ORDER
 - 1.1 Welcome to Visitors
 - 1.2 Flag Salute
2. SWEARING-IN CEREMONY
 - 2.1 Administer Oath of Office to Newly Elected Board Members
Swearing in of members: Rick Anderson & Jann Reed
3. ORGANIZATIONAL MEETING
 - 3.1 Elect President
 - 3.2 Elect Vice-President
 - 3.3 Elect Clerk
 - 3.4 Appoint Secretary to Board
 - 3.5 Set Date, Time and Place of Regular Meetings Exhibit
4. SUPERINTENDENT'S REPORT
5. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- Speakers will identify themselves and will direct their comments to the Chair.
- Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- Each general topic will be limited to 15 minutes or 3 speakers.
- The Hearing Session/Public Forum will be limited to up to one hour in duration.
- Priority will be given to student speakers.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

6. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 6.1 [Minutes of Regular Meeting - 11/17/04](#) Exhibit
Consider approval.
- 6.2 [Certificated Human Resource Actions](#) Exhibit
Consideration of certificated HR changes.
- 6.3 [Classified Human Resource Actions](#) Exhibit
Consideration of classified HR changes.
- 6.4 [Expulsions](#)
Consider expulsions for the following students identified by student number:
#56338; #19730; #19871; #50946; #32969; #22475
- 6.5 [Vocational Education Application for Funding](#) Exhibit
Consider approval of the Carl D. Perkins Vocational and Technical Education Act of 1998 Application for Funding.
- 6.6 [Major Fund Raising Request - Citrus Elementary](#) Exhibit
Consider approval of the major fund raising request by Citrus Elementary to hold a spaghetti dinner/silent auction February 3, 2005 to earn money for classrooms and a new sound system for the multipurpose room.
- 6.7 [Resolution No. 918-04 - Waste Tire Track Grant Program](#) Exhibit
Consider adoption of Resolution No. 918-04 authorizing the submittal of an application to the California Integrated Waste Management Board for a FY 2004-05 Waste Tire Track and Other Recreational Surfacing Grant for Chico High School.
- 6.8 [Declaration of Surplus Property](#) Exhibit
Consider approval of the declaration of surplus property that is no longer needed to be disposed of in accordance with administrative procedures.
- 6.9 [CUSD Appointment to the SELPA Community Advisory Committee](#) Exhibit
Consider approval of the appointment of Crystal Trimble to the SELPA Community Advisory Committee.
- 6.10 [Consultant Agreement - Kelly Graves](#) Exhibit
Consider approval of the consultant agreement between CUSD and Kelly Graves to provide a customized staff development project to improve teamwork, communications strategies, professionalism and customer satisfaction strategies for the Transportation Department. Individual and group sessions with emphasis on leadership, conflict resolution and analysis of work flow, based on personality type and learning preference. Funding Sources: Home-to-School Transportation budget and Special Education Transportation budget. There is no impact to the general fund.

- 6.11 [Consultant Agreement - Colorado Consulting Network, LLC](#) Exhibit
 Consider approval of the consultant agreement between CUSD and Colorado Consulting Network, LLC to provide "Step Up to Writing" curriculum training to provide additional strategies for students not meeting grade level standards in writing. Funding Source: Site Title I account. There is no impact on the General Fund.
- 6.12 [Consultant Agreement - Rick Minniefield](#) Exhibit
 Consider approval of the consultant agreement between CUSD and Rick Minniefield to provide Connection Day 2004, which is a program to put together divergent groups of students and provide connections to lessen the friction between different ethnicities and cultures. The program proceeds through numerous activities to build positive relationships among students. It has proven to be an effective model for reducing violence on campus. The program has been in place for four years and supplemented by AB 1113 funds. Funding Source: AB 1113 Safe Schools Grant. There is no impact to the general fund.
- 6.13 [Personnel Commission 36th Annual Report 2003-04](#) Exhibit
 Consider acceptance of the 36th Annual 2003-04 Personnel Commission report.

7. DISCUSSION CALENDAR

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed 5 minutes to address the Board. Board Policy #9370

- 7.1 [Resolution to Dedicate "Varley Gym" at Pleasant Valley High School](#) Exhibit
 Randy Gilzean, teacher at Pleasant Valley High School will discuss the Resolution to dedicate the gym at PVHS, "Varley Gym".
- 7.2 [New Textbook Proposal - Pleasant Valley High School](#) Exhibit
 Tom George, teacher at Pleasant Valley High School will review the new textbook proposal which is in alignment with state standards:
 - > *Earth Science*
- 7.3 [First Interim Budget Report](#)
 Randy Meeker, Assistant Superintendent - Business Services will provide a review of the First Interim Budget. A copy of the First Interim Budget Report may be reviewed in the Business Office.
- 7.4 [Board Update by the Campus Consolidation Committee](#)
 Dr. Paul Moore, Chairman of the committee, will be present to update to the Board regarding the committee's progress. Although the original time line called for a final report to be given to the Board in December, 2004, it is now clear the committee's work will not be completed until sometime in January and the final report will be presented at that time.

8. ACTION CALENDAR

8.1 Resolution to Dedicate "Varley Gym" at Pleasant Valley High School
Action: Consider adoption of the Resolution to dedicate Varley Gym.

8.2 CSBA Delegate Nomination Exhibit
Action: Consider approval for the CUSD Board of Education to nominate Rick Anderson to the CSBA Delegate Assembly representing Region 4/Subregion 4-B. Elections will be held between February 1 and March 15, 2005.

8.3 First Interim Budget Report
Action: Consider approval of the first interim budget report.

9. ANNOUNCEMENTS

10. BOARD ITEMS FOR NEXT AGENDA

11. CLOSED SESSION

11.1 Conference with Labor Negotiator
Employee Organizations:

- CUTA
- CSEA, Chapter #110

Other Representatives: Kelly Staley, Assistant Superintendent
Randy Meeker, Assistant Superintendent

12. ADJOURNMENT

Board agendas, exhibits, and highlights are available on-line at: www.ChicoUSD.org

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

BOARD MEMBERS:

Steve O'Bryan, President
Scott Huber, Vice President
Anthony Watts, Clerk
Rick Anderson, Member
Rick Rees, Member

ADMINISTRATION:

Dr. Scott Brown, Superintendent
Kelly Staley, Assistant Superintendent - Educational Services
Randy Meeker, Assistant Superintendent - Business Services
Bob Feaster, Director - Educational Services
Dr. Cynthia Kampf, Director - Educational Services
Alan Stephenson, Director - Educational Services
Bernard Vigallon, Director - Educational Services
Greg Einhorn, Attorney at Law
Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

- 1.1 At 7:00 p.m., Mr. O'Bryan called the meeting to order and welcomed visitors.
- 1.2 Mr. O'Bryan led the Pledge of Allegiance.

2. SUPERINTENDENT'S REPORT

Sue Delgado and the choir students of Chico Junior High School performed for the Board.

Rick Rees presented Steve O'Bryan with a Certificate of Appreciation for his service as Board President for 2004.

Dee Gudmundson, President of CSEA, presented Mr. O'Bryan with a Plaque from CSEA for his service on the Board of Education.

3. HEARING SESSION/PUBLIC FORUM

At 7:14 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. A member of the audience expressed his concern regarding literacy. At 7:19 p.m., there were no further comments and the Hearing Session/Public Forum was closed.

4. CONSENT CALENDAR

Mr. Watts requested that Item 4.7 be pulled from the Consent Calendar for individual discussion.

- 4.1 The Board approved the minutes of the 11/03/04 Regular Meeting. *MSC Anderson/Huber*

4.2 The Board approved the Certificated Human Resources actions: *MSC Anderson/Huber*

Name	Assignment	Effective	Comment
<u>Full-Time Leave Requests for 2004/05</u>			
Mendez, Quinn		2004/05 (Effective 11/17/04 - 01/02/05)	1.0 FTE Leave
Nichols, Janelle		2004/05 (Effective 11/11/04 - 04/11/05)	1.0 FTE Leave
Pierce, Jnana		2004/05 (Effective 11/01/04 - 12/10/04)	0.8 FTE Leave
Topete-Tallerico, Janet		2004/05 (Change Effective dates of leave to 11/01/04 - 01/14/05)	1.0 FTE Leave
Sprotte, Karen		2004/05 (Effective 01/04/05 - 03/11/05)	1.0 FTE Leave
<u>Part-Time Leave Requests for 2004/05</u>			
Williams, Dawn		2004/05 (Effective 11/15/04 - 5/26/05)	0.2 FTE Leave
<u>Temporary Appointment(s) 2004/05</u>			
Erndt, Therese	0.4 FTE Speech Therapist	1 st Semester 2004/05 (Effective 11/3/04)	Temporary Appointment
<u>Retirements/Resignations</u>			
Kaser, Catalin		January 2, 2005	Resignation

4.3 The Board approved the Classified Human Resources actions: *MSC Anderson/Huber*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<u>Appointments</u>			
Barrrios, Karin	LT IA-Special Education/PVHS/6.0	10/18-12/16/04	New LT Position/ Special Education
Barton, Ronda	IA-Special Education/PVHS/5.0	10/26/04	Vacated Position/ Special Education
Bouttote, Steven	Custodian/Citrus/8.0	10/27/04	Vacated Position
Carlson, Marisa	IA-Elementary/McManus/1.0	11/02/04	New Position/ Grant Funds
Frank, Linda	Library Media Assistant/Hooker Oak/2.5	10/28/04	Vacated Position
Hidalgo, Celina	IPS-Classroom/Loma Vista/2.0	11/09/04	Vacated Position/ Special Education
Hurst, Jennifer	IPS-Classroom/BJHS/3.0 & 3.0	11/09/04	Vacated Positions/ Special Education

Keith, Crystal	IPS-Classroom/Loma Vista/2.0	11/09/04	Vacated Position/ Special Education
Lauterio, Tami	LT IA-Elementary/Parkview/.8	10/28- 12/17/04	New LT Position
Patterson, William	Custodian/Rosedale/8.0	11/08/04	Vacated Position
Ross, Carli	IPS-Classroom/Loma Vista/3.0	11/09/04	New Position/ Special Education
Shippen, Mary	IPS-Classroom/Citrus/6.0	10/29/04	Vacated Position/ Special Education
Sommer, Carol	LT IA-Elementary/Parkview/.8	10/28- 12/17/04	New LT Position
Stoner, David	School Bus Driver- T1/Transportation/5.7	11/05/04	Vacated Position
Promotion			
Hall, Kathy	Cafeteria Satellite Manager/Hooker Oak/4.7	11/01/04	Vacated Position
Resigned Only Position Listed			
Barrios, Karin	IPS-Classroom/Loma Vista/6.0	10/17/04	Voluntary Resignation
Resignation/Termination			
Gowdy, Shauna	IPS-Classroom/Chapman/3.0	10/28/04	Voluntary Resignation
Gowdy, Shauna	IPS-Classroom/Citrus/3.0	01/02/05	Voluntary Resignation
Kirby, Kelly	School Bus Driver- T2/Transportation/5.5	11/05/04	Voluntary Resignation

4.4 The Board approved payment of the following warrants: *MSC Anderson/Huber*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	322318 - 322609	\$450,022.96
13	Nutrition Services	322610	\$56.83
24	BLDG FD - Measure A (P & I)	322611 - 322613	\$4,320.11
25	Capital Facilities FD - State CAP	322614 - 322617	\$2,893.60
29	BLDG FD - 1988 Ser. C - INT	322618 - 322621	\$62,725.01
35	County School Facilities Fund	322622 - 322625	\$22,450.13
CURRENT WARRANT TOTAL:			\$542,468.64
PREVIOUS WARRANT TOTAL:			\$0.00
TOTAL WARRANTS TO BE APPROVED:			\$542,468.64

4.5 The Board approved the expulsion of the following student identified by number: #34409 *MSC Anderson/Huber*

4.6 The Board approved the consultant agreement between CUSD and Stuart & Associates to provide professional consulting services in relation to school facilities services and to maximize the State contribution towards school facilities project per agreement. Funding Source: 1988 Series C Bond Interest Account. There is no impact to the general fund. *MSC Anderson/Huber*

- 4.7 The Board approved the consultant agreement between CUSD and CSUC Research Foundation as a subcontract of the federally funded "Teaching American History" grant, the CSU Chico Research Foundation will oversee the work of the North State History-Social Science Project and the administrative services related to the funding requirements, and the services of the CSU Chico History Department as described in the attached MOU. Funding Source: Federal "Teaching American History" Grant. There is no impact to the general fund. *MSC Watts/Anderson*
- 4.8 The Board approved the consultant agreement between CUSD and DNA to provide a teacher webpage system - design, software, template/theme (consistent with school site webpage), training and server storage for CUSD Teachers. Funding Source: EETT-f Grant. There is no impact to the general fund. *MSC Anderson/Huber*
- 4.9 The Board approved the major field trip request by CHS ACT to tour production and post production facilities in Los Angeles, CA January 12 - 15, 2005. *MSC Anderson/Huber*
5. **DISCUSSION CALENDAR**
- 5.1 Gayle Hutchison from California State University, Chico and Mary Cahill from Chico Area Recreation and Park District provided information to the Board regarding a request by CSUC to use Shapiro Pool. CUSD, CSUC and CARD have been meeting to discuss details and the feasibility of the request. This item will be brought back before the CUSD Board when an agreement and contract that is satisfactory to all parties is finalized.
- 5.2 Dr. Brown provided an overview of the activities and dates that are unique to the swearing in of recently elected Board Members. The Board will be establishing the date of their Annual Organizational meeting on the Action Calendar later in this meeting and the swearing in ceremony will take place at the beginning of that meeting.
- 5.3 Mr. Watts presented the first edition of the Board Newsletter, Eduspeak. The newsletter will be published the third week of each month and will be available on the website at www.chicousd.org
6. **ACTION CALENDAR**
- 6.1 Randy Meeker, Assistant Superintendent - Business Services reviewed the 2003-04 Unaudited Actuals. The Board approved the 2003-04 Unaudited Actuals. *MSC Anderson/Rees*
- 6.2 The Board established December 15, 2004 as the Annual Organizational Meeting. *MSC Anderson/Huber*
7. **ANNOUNCEMENTS**
Mr. Rees announced this was the last week to see a performance of *Hello Dolly* at Chico High School.
8. **ITEMS FOR THE NEXT BOARD AGENDA**
Mr. Anderson requested a Board workshop to discuss Board Goals.
9. **CLOSED SESSION**
At 8:50 p.m. the Board recessed into closed session for the purpose conference with Labor Negotiator and Public Employee Performance Evaluation, Title: Superintendent. Mr. O'Bryan announced those who would be attending: Kelly Staley, Assistant Superintendent - Educational Services; Randy Meeker, Assistant Superintendent - Business Services.
10. **ADJOURNMENT**
At 10:05 p.m. the meeting the Board reconvened. There were no announcements and the meeting was adjourned.

kh

NEXT REGULAR MEETING: Wednesday, December 15, 2004
7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration

**Administrative Offices**

1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000

fax 891-3220

www.ChicoUSD.org**CUSD BOARD OF EDUCATION
2005 MEETING SCHEDULE****DATE:** 1ST & 3RD Wednesdays**TIME:** 7:00 p.m.**PLACE:** Chico City Council Chambers
421 Main Street
Chico, CA 95928

January 19, 2005

February 2, 2005

February 16, 2005

March 2, 2005

March 16, 2005

April 6, 2005

April 20, 2005

May 4, 2005

May 18, 2005

June 1, 2005

June 15, 2005

July 6, 2005

July 20, 2005

August 3, 2005

August 17, 2005

September 7, 2005

September 21, 2005

October 5, 2005

October 19, 2005

November 2, 2005

November 16, 2005

December 7, 2005

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

6.2.1

December 15, 2004

MEMORANDUM TO: Board of Education
FROM: Dr. Scott Brown, Superintendent
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<u>Part-Time Leave Requests for 2004/05</u>			
Mahon-Russo, Leslie		2 nd Semester 2004/05	0.2 FTE Leave
White, Donna		2 nd Semester 2004/05	0.2 FTE Leave
Williams, Dawn		2004/05 (Effective 12/3/04-5/26/05)	0.2 FTE Leave (change effective date)
<u>Full-Time Leave Requests for 2005/06</u>			
Zubia, Beth		2005/06	1.0 FTE Leave
<u>Temporary Appointment(s) 2004/05</u>			
Eckhart, Julie	0.2 FTE Elementary	2004/05 (Effective 12/03/04)	Temporary Appointment
<u>Temporary Re-Appointments 2nd Semester 2004/05</u>			
Allen, Michael	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Ball, Cynthia	0.15 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Brooks, Michael	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Brown, M. Sharon	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Bruhn, David	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Burton, Beth	0.4 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Carmo, April	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Cawthon, Brandi	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Coons, Emily	0.3 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Coppage, Denise	0.4 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Craig, Jessica	0.3 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Crowe, Marsha	0.215 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Dahlgren, Kathleen	0.6 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Dunsmoor, Jeanine	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Eckhart, Julie	0.2 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Erndt, Therese	0.4 FTE Speech Therapist	2 nd Semester 2004/05	Temporary Re-Appointment
Gervasi, Katy	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment

Page 2 Certificated Human Resources Actions (continued) December 15, 2004

Name	Assignment	Effective	Comment
Knox, Marlo	0.5 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
LaFaix, Leanna	0.4 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Lancaster, Diane	0.2 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
McLearn, Janelle	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Moretti, Susan	0.215 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Old, Mary	0.2 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Parker, Julie	0.2 FTE School Nurse	2 nd Semester 2004/05	Temporary Re-Appointment
Passavant, Timothy	0.5 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Peacock, Miles	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Phillips, Lori	0.3 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Ramirez-Carrillo, M. Guadalupe	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Ramsey, Christie	0.6 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Rodriguez-Dully, Cristina	0.5 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Rountree, Carol	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Sagers, Patricia	0.2 FTE School Nurse	2 nd Semester 2004/05	Temporary Re-Appointment
Sanford, Jessica	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Sarrett, Mary K.	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment/ Increase in FTE to 1.0
Seymour, Kimberly	0.5 FTE Special Education	2 nd Semester 2004/05	Temporary Re-Appointment
Shannon, Pamela	1.0 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Sorenson, Brenda	0.16 FTE Special Education	2 nd Semester 2004/05	Temporary Re-Appointment
Stoffel, Lauri	0.3 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Sylvester, Carol	0.8 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Triplett, Vickie	0.1 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
von der Mehden, Alan	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Waddell, Amy	1.0 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
Weigel, Michelle	0.4 FTE Secondary	2 nd Semester 2004/05	Temporary Re-Appointment
West, Dana	0.2 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment
Wilson, Melissa	0.5 FTE Elementary	2 nd Semester 2004/05	Temporary Re-Appointment

Retirements/Resignations

Early, Jerry	December 17, 2004	Resignation
Heaslip, Scot	November 18, 2004	Resignation
Wasinger, Larry	May 27, 2005	Retirement

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999**

December 15, 2004

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Abara, Diana	Parent Classroom Aide-Rest/Sierra View/2.0	11/22/04	Vacated Position/ Categorical Fund
Alvarez, Georgia	IA-Alternative Education/CAL/4.0	11/18/04	Vacated Position/ Categorical Fund
Bruggman, Darci	Construction Records Tech/Facilities/8.0	12/07/04	New Position
Burdine, Diana	LT Accounting Technician/MJHS/4.0	12/06/04- 04/13/05	During Absence of Incumbent
Cooper, Justin	LT Computer Technician/Info Technology/2.0	12/01/04- 05/01/05	New Position/ Grant Fund
Greminger, Lucretia	LT Parent Classroom Aide-Rest/ Parkview/.8	10/12/-12/17/04	New Position
Herbert, Michelle	Parent Classroom Aide-Rest/Rosedale/2.0	10/14/04	Vacated position/ Categorical Fund
Hightman, Rebecca	School Bus Driver-T1/Transportation/6.3	11/16/04	Vacated Position
Kampf, Anne	IPS-Classroom/Loma Vista/2.0	11/08/04	Vacated Position/ Special Education
Lawrence, Janet	IPS-Classroom/Loma Vista/2.0	11/08/04	Vacated Position/ Special Education
Matulich, Nicole	Campus Supervisor/MJHS/1.0	11/09/04	Vacated Position
Slocomb, Denise	Campus Supervisor/BJHS/1.0	12/01/04	New Position/ Grant Fund
Taylan, Christy	Parent Classroom Aide-Rest/Hooker Oak/ 1.0	11/03/04	New Position/ Categorical Fund
<u>Promotion</u>			
Condon, Susan	Sr Library Media Assistant/MJHS/6.0	11/29/04	Vacated Position
Reiter, Vikki	School Office Manager/Oakdale/8.0	11/29/04	Vacated Position
Wrysinski, Mary	Accounting Technician/Facilities/8.0	11/18/04	Vacated Position
<u>Increase in Hours</u>			
Belcher, Brenda	Cafeteria Assistant/PVHS/2.6	12/06/04	Vacated Position
Gedney, Frances	Cafeteria Assistant/CHS/3.5	11/22/04	Vacated Position
Nahalea, Lynsey	IPS-Healthcare/Loma Vista/4.0	11/16/04	Vacated Position
<u>Transfer w/Increased Hours</u>			
Crljenica, Carol	Cafeteria Cashier/PVHS/4.0	12/06/04	Vacated Position
Driscoll, Jessie	Cafeteria Assistant/Parkview/3.0	12/06/04	Vacated Position
Eckes, Kimberly	Cafeteria Assistant/Partridge/2.5	11/22/04	Vacated Position
Jackson, Joel	Campus Supervisor/CJHS/2.0	11/16/04	Vacated Position
Zarzynski, Stephen	Sr Custodian/Rosedale/8.0	11/22/04	Vacated Position
<u>Voluntary Reduction in Hours</u>			
Hardy, Denise	Parent Liaison Aide-Rest/Rosedale/2.0	09/20/04	Existing Position
<u>Leave of Absence</u>			
Palmer, Barbara	IPS-Classroom/Sierra View/3.0	12/29/04- 05/29/05	Per CBA 5.11 & 5.12

Layoff to Re-employment

Wilhite, Mary	IA-Special Education/LCC/5.0	11/10/04	LOA expired To 39-month re-employment list
---------------	------------------------------	----------	--

Resigned Only Position Listed

Belcher, Brenda	Cafeteria Assistant/PVHS/2.0	12/05/04	Increase in Hours
Bruggman, Darci	Sr Office Assistant/Transportation/8.0	12/06/04	Lateral Transfer
Burdine, Diana	Sr Account Clerk/District/8.0	12/05/04	Voluntary Resignation
Condon, Susan	Library Media Assistant/McManus/4.1	11/28/04	Promotion
Crljenica, Carol	Cafeteria Cashier/MJHS/2.5	12/05/04	Increase in Hours
Driscoll, Jessie	Cafeteria Assistant/BJHS/2.5	12/05/04	Increase in Hours
Reiter, Vikki	Sr Office Assistant/CHS/8.0	11/28/04	Promotion
Wrynski, Mary	Sr Account Clerk/Business Office/8.0	11/17/04	Promotion
Zarzynski, Stephen	Sr Custodian/Cohasset/4.0	11/21/04	Transfer
Zarzynski, Stephen	Custodian/FVHS/4.0	11/21/04	Promotion

Resignation/Termination

Lo, Sor	Impacted Language Liaison/CHS/3.0	11/01/04	Voluntary Resignation
Schell, Hollie	IPS-Healthcare/CHS/5.5	01/01/05	Voluntary Resignation

CALIFORNIA DEPARTMENT OF EDUCATION
 Secondary, Postsecondary, and Adult Leadership Division
 CDE 100 (4/04)

DUE DATE: NOVEMBER 15, 2004

VOCATIONAL EDUCATION APPLICATION FOR FUNDING
Carl D. Perkins Vocational and Technical Education Act of 1998

PROGRAM YEAR 2004-2005	COUNTY-DISTRICT CODE: 04-61424	LOCAL EDUCATIONAL AGENCY: (LEA) Chico Unified School District
----------------------------------	--	---

NAME AND ADDRESS OF LEA:

Chico Unified School District
1163 East 7th Street
Chico, CA 95928

Return Original Only To:

California Department of Education
 Secondary, Postsecondary, and Adult Leadership Division
 1430 N Street, Suite 4503
 Sacramento, CA 95814
 Attention: Lee Murdock or Corlene Goi

DATES OF PROJECT DURATION

FROM: July 1, 2004 TO: June 30, 2005

FINAL ALLOCATION AMOUNT:

\$ 96,784

CHECK APPROPRIATE BOX:

- Section 112
 Section 131
 Section 132

DATE OF APPROVAL BY
 AGENCY'S BOARD:
December 15, 2004
pending

PERKINS COORDINATOR:

Janet Brinson

TITLE:

Director

Telephone Number: (530) 891-3000
Ext. 105

FAX Number: (530) 891-3220

E-mail Address: jbrinson@chicousd.org

PERKINS COORDINATOR'S ADDRESS:

(if different from LEA address above)

NAME OF LOCAL EDUCATIONAL AGENCY SUPERINTENDENT OR ADMINISTRATOR:

Scott Brown, Superintendent

CERTIFICATION: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the assurances contained in the LEA's application are accepted as the basic conditions in the operations of this program for local participation and assistance.

PRINTED NAME OF AUTHORIZED AGENT:

Janet Brinson

TITLE:

Director, Educational Services

SIGNATURE OF AUTHORIZED AGENT:

Janet Brinson

DATE:

December 1, 2004

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

REVIEWED AND RECOMMENDED

FOR APPROVAL BY:

TITLE:

DATE:

RECEIVED

Nov 18 2004

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL CITRUS ELEMENTARY

CLUB OR ORGANIZATION CITRUS PTA

ADVISOR JULIE LAMORA - PRESIDENT

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY TO EARN MONEY FOR CLASSROOMS AND A NEW SOUND SYSTEM FOR THE MULTIPURPOSE ROOM

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
 Major: Estimated Gross \$ 7000⁰⁰ Estimated Net \$ 7000⁰⁰

NATURE OF PROJECT/ACTIVITY (i.e., car wash) SPAGHETTI DINNER / SILENT AUCTION

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort:

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING FEB. 3, 2005 ENDING FEB. 3, 2005

LOCATION CITRUS SCHOOL

NUMBER OF STUDENTS TO BE INVOLVED 10-15

RECOMMENDED

Date 11-18-04 Student Officer's Signature (if applicable) Julie Lamora
Date _____ Advisor's Signature _____

Date 11/18/04 Director of Activity Signature (if applicable) _____
Date _____ Principal's Signature _____

Date 11-22-04 Assistant Superintendent's Signature _____

Approval Recommend
Minor Major
Yes No Yes
[] []

Date - Approved by Board of Education _____

cc: Advisor
 Principal

**CHICO UNIFIED SCHOOL DISTRICT
RESOLUTION**

918-04

Waste Tire Track Grant Program

WHEREAS, Senate Bill 876 (Escutia, Statutes of 2000, Chapter 838) authorizes the California Integrated Waste Management Board to establish a grant program to provide opportunities to divert waste tires from landfill disposal, prevent illegal tire dumping, and to promote markets for recycled-content waste tire products; and

WHEREAS, the California Integrated Waste Management Board has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by California cities, counties, city and county, special districts or political subdivisions thereof, and Federally recognized California Indian tribes; and

WHEREAS, said procedures established by the California Integrated Waste Management Board require the applicant to certify by resolution approval of the application before submission of said application to the State; and

WHEREAS, if awarded a grant, the applicant will enter into an agreement with the State of California for development of the project.

NOW, THEREFORE, BE IT RESOLVED that the Chico Unified School District authorizes the submittal of an application to the California Integrated Waste Management Board for a FY 2004/2005 Waste Tire Track and Other Recreational Surfacing Grant. The Superintendent or his designee of the Chico Unified School District is hereby authorized and empowered to execute in the name of Chico High School all necessary applications, contracts, agreements, amendments and payment requests hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

The foregoing resolution was passed by the Chico Unified School Board of Education on December 15, 2004. Effective on December 15, 2004.

ATTEST:

<i>Signature (as authorized in Resolution)</i>	<i>Date</i>

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928
(530) 891-3000 x 131**

Memo

To: Dr. Brown, Superintendent
From: Scott Jones, Director of Fiscal Services 
Date: November 17, 2004
Re: Declaration of Surplus Property

The District has determined that the items on the attached list are no longer needed. We request that these items be declared as surplus and disposed of in accordance with administrative procedures.

Small desk
Right hand desk return
1 printer stand
2 drawer file cabinet
Table
Desk

attachment

SJ/dm

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th Street
Chico CA 95928

DATE: November 29, 2004

TO: Kim Hutchison

FROM: Bob Feaster

RE: Community Advisory Committee - Nomination

I am writing to request that Crystal Trimble be confirmed by the Chico Unified School District, Board of Education as a representative from Chico Unified School District to Butte County SELPA's, Community Advisory Committee (CAC). The Education Code (56190 - 56194) mandates that each SELPA have a CAC and that it be composed of parents, teachers, administrators and community members. The CAC serves in an advisory capacity to the SELPA. Should Crystal be appointed she would be a parent representative.

Our SELPA, Local Plan for special education requires that District appointments be confirmed by the local Board of Education.

Ms. Trimble has a child in Kindergarten who is in special education. She has attended a CAC meeting and has expressed an interest in serving as a representative from CUSD. I believe that she would be an appropriate and productive member of the Butte County SELPA CAC and that she would represent the parents of disabled students quite well.

Below is the Education Code reference...

56190. Each plan submitted under Section 56195.1 shall establish a community advisory committee. The committee shall serve only in an advisory capacity.

56191. The members of the community advisory committee shall be appointed by, and responsible to, the governing board of each participating district or county office, or any combination thereof participating in the local plan. Appointment shall be in accordance with a locally determined selection procedure that is described in the local plan. Where appropriate, this procedure shall provide for selection of representatives of groups specified in Section 56192 by their peers. Such procedure shall provide that terms of appointment are for at least two years and are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year.

56192. The community advisory committee shall be composed of parents of individuals with exceptional needs enrolled in public or private schools, parents of other pupils enrolled in school, pupils and adults with disabilities, regular education teachers, special education teachers and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs.

56193. At least the majority of such committee shall be composed of parents of pupils enrolled in schools participating in the local plan, and at least a majority of such parents shall be parents of individuals with exceptional needs.

56194. The community advisory committee shall have the authority and fulfill the responsibilities that are defined for it in the local plan. The responsibilities shall include, but need not be limited to, all the following:

(a) Advising the policy and administrative entity of the district, special education local plan area, or county office, regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee.

(b) Recommending annual priorities to be addressed by the plan.

(c) Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan.

(d) Encouraging community involvement in the development and review of the local plan.

(e) Supporting activities on behalf of individuals with exceptional needs.

(f) Assisting in parent awareness of the importance of regular school attendance

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the

Contracted Services: Kelly Graves

Payee (Make Check Payable to): Internal Solutions Consulting

Street/PO Box: 11 Heartwood Court

City/State/Zip: Chico, CA 95928

Phone: (530) 321-5309

Payee Social Security or Taxpayer I.D. #: City of Chico Business License #36654

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:
Customized Staff Development Project: Improve teamwork, communications strategies, professionalism & customer satisfaction strategies for Transportation Dept.
Individual and group sessions with emphasis on leadership, conflict resolution and analysis of work flow, based on personality type and learning preference.

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ _____ per day/hour for _____ days/hours OR \$ 5,000 per activity/performance

\$ _____ additional expenses (describe) No General Fund impact. Accounts are restricted and service will be funded with existing budget.

TOTAL AMOUNT NOT TO EXCEED \$ 5,000

This agreement will be in effect from 01-03-05 to 06-30-05

ACCOUNT(S) TO BE CHARGED 01-7230-0-0000-3600-5800.14-660 50%

01-7240-0-5001-3602-5800.14-660 50%

Kelly Graves
Signature of Consultant (Please read terms & conditions on back before signing.)

12/2/04
Date

[Signature]
~~RECOMMENDED~~
Signature of Originating Administrator

12/2/04
Date

[Signature]
APPROVED:
Signature of District Administrator

12-04-04
Date

Authorization for Payment

- A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator
(Same as RECOMMENDED signature line above.)

Date

Routing Instructions:

- White - Contract file
- Pink - Accounts Payable
- Yellow - Accounts Payable
- Goldenrod - Originator

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the

Contracted Services: Colorado Consulting Network, LLC

Payee (Make Check Payable to): Colorado Consulting Network, LLC

Street/PO Box: 5581 E. Mineral Circle

City/State/Zip: Littleton, CO 80122

Phone: (303) 221-5301

Payee Social Security or Taxpayer I.D. #: 84-1519252

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:
"Step Up to Writing" curriculum training to provide additional strategies for students not meeting grade level standards in writing.

~~There is no impact on General Fund~~

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ 1,250 per day/hour for 2 days/hours OR \$ _____ per activity/performance

\$ 1,400 additional expenses (describe) travel, hotel, food

No Impact on General Fund

TOTAL AMOUNT NOT TO EXCEED \$ 3,900

This agreement will be in effect from XXXXX 1/19/05 to 1/20/05

ACCOUNT(S) TO BE CHARGED 01-3010-0-1110-1000-230 School's Title I Account

Colorado Consulting Network, LLC
11-24-04

Signature of Consultant (Please read terms & conditions on back before signing.)

Date

Alice Breiner
Eddie DeLeonardis owner

November 18, 2004

RECOMMENDED:

Signature of Originating Administrator

Date

[Signature]

APPROVED:

Signature of District Administrator

Date

Authorization for Payment

- A. **ALL SERVICES ARE COMPLETED:** I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. **ALL SERVICES TO BE COMPLETED:** I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator

Date

(Same as RECOMMENDED signature line above.)

Routing Instructions:

- White - Contract file
- Pink - Accounts Payable
- Yellow - Accounts Payable
- Goldenrod - Originator

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the Contracted Services: Rick Minniefield
Payee (Make Check Payable to): RICK Minniefield
Street/PO Box: 30803 LAJOE STREET
City/State/Zip: Merilee CA 92584
Phone: (951) 679-6637
Payee Social Security or Taxpayer I.D. #: 559-41-2193

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:

Connection Day 2004 is a program to put together divergent groups of students & provide connections to lessen the friction between different ethnicities & cultures. The program proceeds through numerous activities to build positive relationships among students. It has proven to be an effective model for reducing violence on campus. The program has been in place for 4 years & supplemented by AB 1113 funds.
For the above services, District will pay Consultant as follows (complete applicable areas):
*This does not affect the General Fund Budget.
\$ _____ per day/hour for _____ days/hours OR \$ 1,600.00 per activity/performance
\$ _____ additional expenses (describe) _____

TOTAL AMOUNT NOT TO EXCEED \$ \$1,600.00

This agreement will be in effect from 12-16-04 to 1-16-05

ACCOUNT(S) TO BE CHARGED 01-6405-p-1110-1000-2004-1113-25th Funds

Rick Minniefield
Signature of Consultant (Please read terms & conditions on back before signing.)

Dec. 8, 2004
Date

[Signature]
RECOMMENDED:
Signature of Originating Administrator

12/8/2004
Date

[Signature]
APPROVED:
Signature of District Administrator

12-9-04
Date

Authorization for Payment

- A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator
(Same as RECOMMENDED signature line above.)

Routing Instructions:

- White - Contract file
- Pink - Accounts Payable
- Yellow - Accounts Payable
- Goldenrod - Originator



A

Personnel Commission

Thirty-sixth Annual Report

2003-2004

A

A

THE MERIT SYSTEM . . .

Very simply, the merit system is a method of personnel management which is designed to promote the efficiency and economy of the workforce and the good of the public by providing for the selection and retention of employees, promotional opportunities, in-service training, and other related matters, on the basis of merit and fitness and the principle of "like pay for like work."

WHO STARTED IT?

The merit (civil service) system is not a new system. Early in the 1800s, the "spoils" patronage was well established as a method of filling government jobs. It took the tragedy of the shooting of President John Garfield by a disgruntled office worker in 1881 to focus enough attention on the practice to spark legislative reform. Two years later, the Congress passed the Civil Service Act of 1882 (the Pendleton Act) which set up the first civil service system for federal employees to guard against patronage appointments. In the following years, state and local civil systems flourished but it was not until 1936 that the first merit system law for school districts was established. It was California who became the leader in the national movement to implement the merit system in school districts when, as a result of a disgraceful patronage system in the Los Angeles Unified School District, more than 700 employees were fired on the day after a school board election in order to make room for hiring political "spoilsmen" for their positions. The fired employees had no appeal rights.

WHO USES IT?

There are nearly 100 merit system school districts in California that employ almost 65 percent of the total classified school employees in the state. A merit system may be voted into a district by a vote of the classified employees following the submission of a petition requesting an election. It takes a simple majority affirmative vote and the merit system becomes effective. Then begins the process of appointing a three-member Personnel Commission and the appointment of a Director of Classified Personnel. This starts the transition into developing and putting into effect the system of personnel management based on the concept of merit and fitness.

WHO ADMINISTERS IT?

The Personnel Commission is the mainstay of the merit system. It is an independent body composed of three persons appointed for three-year staggered terms. Personnel Commissioners are laypersons who must be known adherents of the merit principle. The Personnel Commission is responsible for maintaining a merit system for classified employees of the school and for fostering the advancement of a career service for such employees.

To execute these responsibilities, the State Education Code provides that the Personnel Commissioners shall classify positions, hear appeals of disciplinary and dismissal matters, and protests involving examinations, selection and appointment procedures, and to prescribe rules related to a variety of personnel practices. Authority for Personnel Commission functions is provided

in Section 45220 through 45320 of the State Education Code.

WHO NEEDS IT?

With the advent of collective bargaining in the public educational field, functions performed by Personnel Commissions took on added significance. The necessity for objective information, classification decisions, appeals unaltered by Board and management pressures, protection of the rights of unrepresented employees and an independent body to hear employee appeals in an impartial manner, are all vital to the efficient and economic operations of a school district and to the benefit of the public and employees.

COMMISSIONERS HAVE THREEFOLD RESPONSIBILITY

§ The Personnel Commission ensures that classified employees receive fair and equitable treatment.
 § Personnel Commissions represent the public's interest by providing a personnel system dedicated to the hiring and retaining of the best-qualified employees.
 § Personnel Commissions works in cooperation with the governing board and administrators in the quest for competent employees and good personnel administration.

PERSONNEL COMMISSION MEMBERS

2003-2004

David Barbara Appointee of the Classified School Employees
 Association of the Chico Unified School District
 Position: Chairperson
 Term: 3-year appointment
 Appointed: December 1, 2002, 12:01 pm
 Expires: December 1, 2005, 12:00 noon

Gloria Bevers Appointee of the Chico Unified School District
 Board of Education
 Position: Vice Chairperson
 Term: 3-year appointment
 Appointed: December 1, 2003, 12:01 pm
 Expires: December 1, 2006, 12:00 noon

Leonard Whitegon Appointee of the Personnel Commissioners
 Position: Member
 Term: 3-year appointment
 Reappointment: December 1, 2001, 12:01 pm
 Expires: December 1, 2004, 12:00 noon

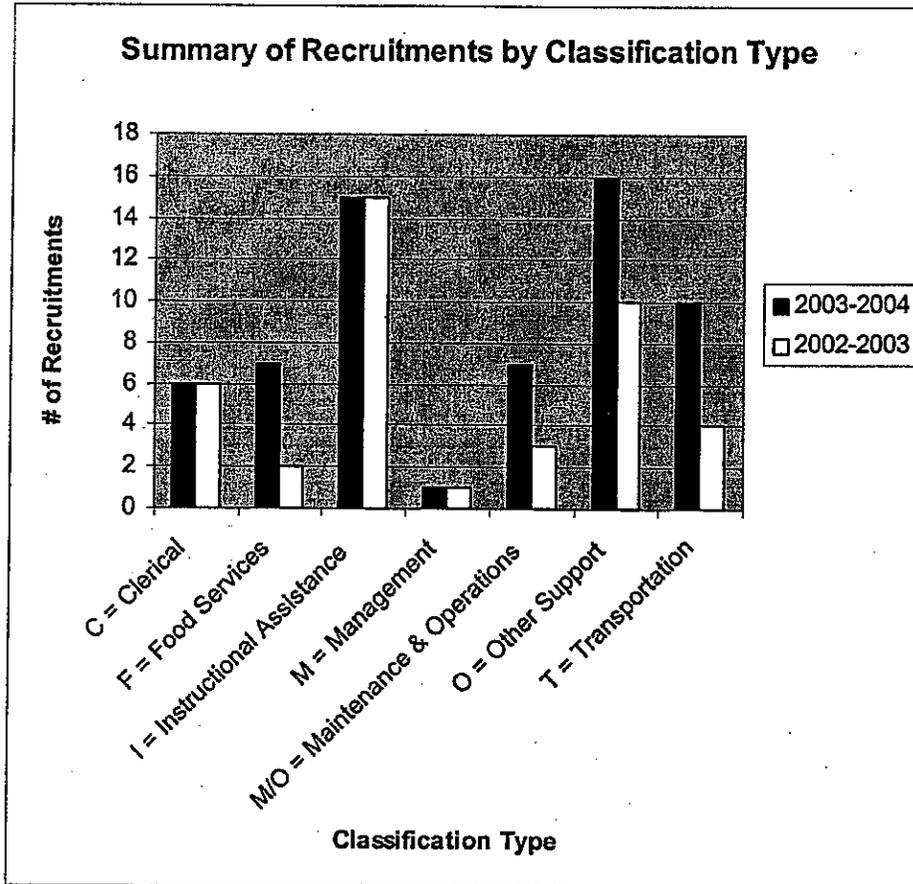
PERSONNEL COMMISSION STAFF

Tracy Martineau Director of Classified Human Resources
 Rhonda Kaufmann Classified Human Resources Assistant-Confidential
 Deborah Gutman Human Resources Technician-Confidential
 Janice Hofmann Human Resources Technician-Confidential

Recruitment Type	Classification Type	Classification	Date
O&P	O	Bicultural Liaison (Spanish/English)	06/11/2004
O&P	F	Cafeteria Assistant	09/04/2003
O&P	F	Cafeteria Assistant	03/10/2004
O&P	F	Cafeteria Asst Cook Mgr	01/23/2004
O&P	F	Cafeteria Cashier	04/19/2004
O&P	F	Cafeteria Cook Mgr 2	10/27/2003
O&P	F	Cafeteria Satellite Mgr	10/27/2003
O&P	I	Campus Supervisor	09/03/2003
O&P	I	Campus Supervisor	03/17/2004
O&P	C	Classified Personnel Assistant	09/09/2003
O&P	O	Computer Technician	09/22/2003
O&P	M/O	Custodian	09/15/2003
O&P	M/O	Custodian	03/22/2004
O	O	Delivery Worker Substitute	02/06/2004
O&P	F	Food Svcs Supr Asst	08/20/2003
O&P	C	Health Asst	07/09/2003
O&P	O	Health Care Assistant Specialized	01/30/2004
O&P	O	Health Care Assistant Specialized	02/25/2004
O&P	I	IA - Elementary	04/06/2004
O&P	I	IA-Alternative Ed	10/28/2003
O&P	I	IA-Bilingual	09/18/2003
O&P	I	IA-Elementary	07/17/2003
O&P	I	IA-Special Ed	11/24/2003
O&P	I	IA-Sr. Elementary Guidance	11/12/2003
O&P	O	Impacted Language Liaison (Hmong)	09/18/2003
O&P	O	Impacted Language Liaison (Hmong)	01/09/2004
O&P	O	Impacted Language Liaison (Hmong)	04/23/2004
O&P	I	IPS: Classroom	07/15/2003
O&P	I	IPS: Classroom	10/20/2003
O&P	I	IPS: Classroom	02/26/2004

Recruitment Type	Classification Type	Classification	Date
O&P	I	IPS: Classroom	06/15/2004
O&P	I	IPS: Healthcare	09/03/2003
O&P	I	IPS: Healthcare	04/12/2004
O&P	I	IPS: Hearing	10/01/2003
O&P	C	Library Media Assistant	02/13/2004
O&P	C	Library Media Assistant	04/16/2004
O&P	O	Network Analyst	03/12/2004
O&P	C	Office Asst/Elementary Attendance	03/16/2004
O&P	T	Passenger Van Driver	08/11/2003
O	T	Passenger Van Driver Substitutes	01/12/2004
O&P	O	Payroll Specialist	05/25/2004
O&P	O	Pgm Coordinator-Substance Prevent	12/05/2003
O&P	M	Safety & Loss Control Coordinator	04/07/2004
O&P	T	SBD, Type I	07/16/2003
O&P	T	SBD, Type I	04/21/2004
O&P	T	School Bus Driver T1	11/12/2003
O&P	T	School Bus Driver T1	02/25/2004
O&P	C	School Office Manager	01/06/2004
P	M/O	SMW-Sprinklers	07/10/2003
P	M/O	Sr Custodian	07/14/2003
P	M/O	Sr Custodian	10/21/2003
P	M/O	Sr Custodian	04/30/2004
P	M/O	Sr Equipment Mechanic	08/04/2003
O&P	O	Sr Library Media Asst	07/16/2003
O&P	O	Targeted Case Manager	02/10/2004
O&P	O	TCM-Bilingual (Hmong/English)	10/28/2003
O&P	O	TCM-Bilingual (Spanish/English)	01/08/2004
O&P	T	Trans Special Ed Aide	09/27/2003
O&P	T	Transportation Coordinator	09/05/2003
O&P	T	Transportation Coordinator	02/12/2004
O&P	T	Transportation Special Ed Aide	04/01/2004

RECRUITMENT ACTIONS	
O&P = Open & Promotional	C = Clerical
P = Promotional Only	I = Instructional Assistance/Auxiliary
S = Substitutes Only	M/O = Maintenance & Operations
Date = Recruitment Closing Date	O = Other Support Services
	T = Transportation
	M = Management



	2003-04	2002-03	2001-02	2000-01	1999-00
Examinations Announced					
Announcements	61	40	62	56	51
Applications Received	1024	1651	1592	1075	926
Applications Approved	654	822	1144	737	669
Examinations Conducted:					
Job Related Written Test	34	21	39	42	30
Competency Test (instructional positions)	13	11	13	9	10
Performance Test	13	12	14	10	5
Oral Interview	58	41	61	52	46
Total Exams Given	860	1176	1509	1003	919
Candidates Eligible	411	469	638	401	405

POSITIONS AS OF

LEVEL	CLASSIFICATION	07/01/2004	07/01/2003	07/01/2002
5	ACADEMIC MENTOR PROGRAM COORDINATOR	0	1	0
1	ACCOUNT CLERK	1	1	1
6	ACCOUNTING TECHNICIAN	7	6	6
C	ADMINISTRATIVE ASST-CF	3	3	3
M	ASST SUPERINTENDENT BUSINESS	1	1	1
5	ATTENDANCE TECHNICIAN	1	1	1
1	BICULTURAL LIAISON	2	1	1
1	BILINGUAL LIAISON	0	1	1
6	BUYER	1	1	1
1	CAFETERIA ASST	53	53	51
1.5	CAFETERIA ASST BAKER	2	2	2
1.5	CAFETERIA ASST COOK MGR	3	3	3
5	CAFETERIA BAKER	1	1	1
1.5	CAFETERIA CASHIER	5	5	5
3	CAFETERIA COOK MGR 1	4	4	4
5	CAFETERIA COOK MGR 2	3	3	3
1.5	CAFETERIA COOK-NEC SMALL SCHOOL	3	3	3
1.5	CAFETERIA SATELLITE MGR	12	12	11
1	CAMPUS SUPR	40	38	40
C	CERTIFICATED HR ASST-CF	1	1	1
1	CHILD CARE CENTER ASST	5	5	5
C	CLASSIFIED HR ASST-CF	1	1	1
5	COMPUTER OPERATOR	0	1	1
3	COMPUTER TECHNICIAN	6	6	6
M	CONSTRUCTION MGR	1	1	1
1	CUSTODIAN	33	41	42
2	DELIVERY WORKER	6	6	6
M	DIRECTOR-CLASSIFIED HR	1	1	1
M	DIRECTOR-FISCAL SERVICES	1	1	1
M	DIRECTOR-INFO TECHNOLOGY	1	1	1
M	DIRECTOR-MAINTENANCE/OPERATIONS	1	1	1
10	ELECTRONICS TECHNICIAN	1	1	1
C	EXEC SECRETARY SUPERINTENDENT-CF	1	1	1
M	EXECUTIVE DIRECTOR-HUMAN RESOURCES	1	0	0
M	FACILITIES PLAN/CONSTRUCTION SUPR	1	1	1
M	FACILITIES/FINANCE COORD	1	1	1
M	FOOD SERVICES SUPR	1	1	1
5	FOOD SERVICES SUPR ASST	1	1	1

2	SCHOOL BUS DRIVER	12	11	12
2	SCHOOL BUS DRIVER T2	9	8	6
4	SCHOOL OFFICE MGR	22	23	22
3	SMALL SCHOOL OFFICE MGR	3	3	3
6	SMW-CARPENTER	1	1	1
6	SMW-ELECTRICIAN	1	1	1
6	SMW-HVAC	3	3	3
6	SMW-LOCKSMITH	1	1	1
6	SMW-PAINTER	2	2	2
6	SMW-PLUMBER	1	1	1
6	SMW-SPRINKLER SYSTEMS	1	1	1
3	SR ACCOUNT CLERK	8	9	9
3	SR CUSTODIAN	32	32	31
6	SR EQUIPMENT MECHANIC	4	4	3
3	SR GROUNDS WORKER	4	4	4
2	SR LIBRARY CLERK	1	1	2
3	SR LIBRARY MEDIA ASST	8	7	5
C	SR OFFICE ASSISTANT-CONF	0	3	2
3	SR OFFICE ASST	27	27	26
6	SR PRINTER	1	1	1
4	SR SCHOOL BUS DRIVER	0	0	2
2	STOCK CLERK	1	1	1
6	STOREKEEPER	1	1	1
2	SUB ASSIGNMENT CLERK/ RECEPTIONIST	2	2	2
3	TARGETED CASE MGR	5	3	2
3	TARGETED CASE MGR-BILINGUAL	8	8	4
4	TRANSP DRIVER TRAINER/INSTR	2	2	0
1	TRANSP SPEC ED AIDE	7	3	3
5	TRANSP COORD	2	1	1
M	TRANSPORTATION MGR	1	1	0
M	TRANSPORTATION SUPR	0	0	1
4	TYPIST CLERK-ADMINISTRATIVE	1	1	1
TOTAL # OF POSITIONS		956	923	868

* # OF SCHOOL AIDE-EXEMPT POSITIONS AS OF 07/01/2003 & 07/01/2002 CORRECTED

		07/01/2004	07/01/2003	07/01/2002
E = EXEMPT	# OF EXEMPT POSITIONS	67	51	50
R = RESTRICTED	# OF RESTRICTED POSITIONS	74	79	81
	# OF BARGAINING UNIT POSITIONS	791	769	712
C = CONFIDENTIAL	# OF CONFIDENTIAL POSITIONS	10	10	9
M = MANAGEMENT	# OF MANAGEMENT POSITIONS	14	14	16

	2003-04	2002-03	2001-02	2000-01	1999-00
Board Actions					
<i>Appointments:</i>					
Promotional	18	15	17	12	29
Open	113	180	173	100	78
Restricted (parent positions)	19	20	22	31	23
Exempt (school aide positions)	30	11	10	43	27
Student Helper	4	1	3	2	3
Substitutes	61	107	69	89	57
Limited Term	30	32	30	12	23
Provisional	5	0	0	3	4
Reclassification	1	4	2	13	0
Reinstatement/Re-employment	10	0	1	3	2
Voluntary Demotion	0	1	4	3	11
Total	291	371	331	311	257
<i>Terminations:</i>					
Resignations: Appointed Employees	79	64	29	54	43
Limited Term	0	0	0	1	0
Restricted	8	12	7	16	17
Exempt	10	11	10	15	12
Substitutes	5	18	46	64	91
Retirement	20	6	20	14	5
Death	1	0	3	1	1
Dismissals: Appointed Employees	1	1	2	1	3
Exempt	2	1	N/A	N/A	N/A
Substitutes	3	34	N/A	N/A	N/A
Layoff to Re-employment List	13*	1	0	0	9
Released from Parent Restricted Pos	8	9	3	7	1
Total	150	157	120	173	182
Turn-Over Ratio (excluding Substitutes)	20.43%	16.01%	12.31%	18.73%	16.49%

- * 8- Custodian positions
- 1- M & O Supervisor position
- 1- School Office Manager position
- 1- Academic Mentor Program Coordinator position
- 1- Grounds position
- 1- Computer Operator position

Classified Employees as of June 30, 2003

Classified Management/Confidential	25	23	23	25	25
Bargaining Unit	572	567	484	459	450
Exempt	56	30	43	49	46
Restricted	42	36	51	49	31
Total	695	656	601	582	552
Substitutes	230	206			
Combined Total	925	862			

FTE by Employee Type

Exempt	11.20
Restricted	16.25
Bargaining Unit	414.10
Confidential	9.75
Management	14.00

Reclassification Studies

Total	5*	2**
--------------	-----------	------------

*Assistant Baker

*Electronics Technician

*Maintenance & Operations Manager

*Sr Account Clerk

*Storekeeper

**Network Analyst

**Computer Operator

Commemorating the Dedication of "Varley Gym"
at Pleasant Valley High School in recognition of:

DENNIS VARLEY

Whereas he spent 35 years in Chico Unified School District;

Whereas he taught 30 years at Pleasant Valley High School in Physical Education, Social Studies, Drivers Education, Driver Training, Careers, and Health;

Whereas he was the Athletic Director for 10 years and greatly enhanced the athletic program and the image of a fairly new school;

Whereas he coached Football, Basketball, Track, Golf, Softball and even one year of Water Polo;

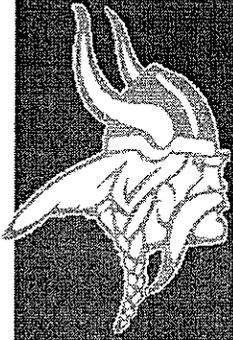
Whereas his main sport was Basketball and he had over 450 victories with a better than 70% winning percentage;

Whereas he committed his efforts and much of his life to the improvement of the students of Pleasant Valley High School and the school as a whole;

Whereas he was and still is one of the most respected educators throughout the Northern Section;

Now, therefore, be it resolved that the Chico Unified School District, its Board of Education and the people of this community do hereby commend Dennis Varley for his tremendous service and express their appreciation and thanks for his dedication to the youth of the Chico Unified School District.

By the Chico Unified School District
Board of Education
December 15, 2004



R
E
S
O
L
U
T
I
O
N



CHICO UNIFIED SCHOOL DISTRICT REQUEST FOR TEXTBOOK APPROVAL

CHSD1

Page 1 of 3

Department: Science Course: College Prep Earth Science Grade Level: 11-12

Contact Person: Tom George Campus: Pleasant Valley

Please include six copies of the text or instructional materials when submitting this form.

A. New Adoption

1. Proposed Text

Title: Prentice Hall Earth Science
 Edition/# of Pages: High School 1st ed / same as 10th edition college level 725 pages
 Author: Tarback & Lutgens
 Publisher: Pearson Prentice Hall
 Copyright Date: 2006
 Current List Price: \$49.99 SB.97
 Material is on the California Legal Compliance List? YES NO

2. Approximately how many classes will be using this text? 5
 How many copies of the text will be purchased? 5 x 35 = 175

3. List other districts using this text: He brand new so not applicable

4. List other textbooks considered in the selection and their current list price:
Earth Science 10th ed by Tarback & Lutgens ~~49.99~~ 64.97
Earth Science by Edgar Spencer \$98.95
Glencoe Earth Science by Hess, Kunze, Leslie, Letro \$63.00

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?	✓				
2. How well does the material align with California State Standards?	✓				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	✓				
4. How well does material employ a variety of pedagogical methods of instruction?	✓				
5. How well are the assessment tools linked to the content and instructional methodology?	✓				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?		✓			
7. How well does the material provide for the needs of English language learners?		✓			
8. How appropriate are the supplementary materials in supporting the effective use of the text?	✓				
9. To what degree does the teacher resource material provide support and guidance?	✓				
10. Classify the ease of use of the teachers' manual?		✓			

CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

6. Is supplementary material available for the adoption? YES NO
Is it necessary for instructional purposes? YES NO

If yes, why?

What costs are involved?

7. Textbook previously used

Title:

Author:

Publisher:

Copyright Date:

Not applicable - Request for text for new course

a. Date of initial adoption: _____

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

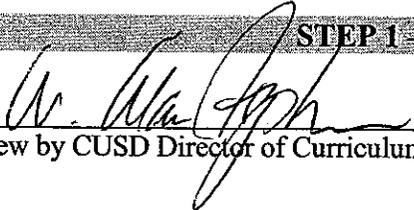
So above

CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

Page 3 of 3

CHS
a PV

STEP 1 - DISTRICT OFFICE APPROVAL


Review by CUSD Director of Curriculum

Date

11-19-04

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK


Chico High School Department Chairperson

Date

11-30-04


Pleasant Valley High School Department Chairperson

Date

12/2/04

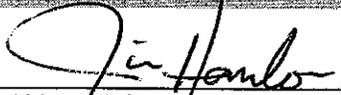
Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

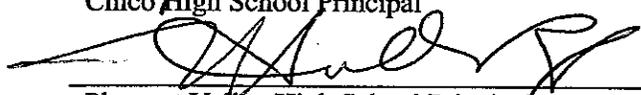
Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL


Chico High School Principal

Date

11/30/04


Pleasant Valley High School Principal

Date

12/03/04

Fair View High School Principal

Date

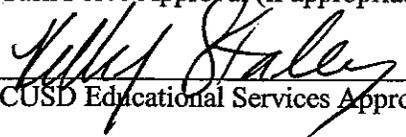
Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date


CUSD Educational Services Approval

Date

12-6-04

Governing Board Approval

Date

CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

Page 3 of 3

Oakdale

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Joni Friedman
Oakdale High School Department Chairperson

11/30/04
Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Alan P.
Oakdale High School Principal

11/30/04
Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

F-25

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

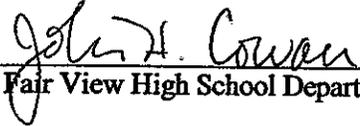
STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date


Fair View High School Department Chairperson

Date

11/29/2004

Oakdale High School Department Chairperson

Date

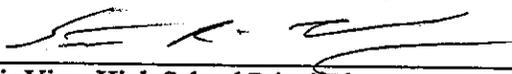
STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date


Fair View High School Principal

Date

11/29/04

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

CSBA Delegate Nomination Form

Due Wednesday, January 5, 2005

California School Boards Association
3100 Beacon Blvd.
PO Box 1660
West Sacramento, CA 95691
FAX 916-371-3407 or 916-669-3305

Region/Subregion 4 / 4-B

The Board of Education of the Chico Unified School District

wishes to nominate: Rick Anderson

The nominee is a member of the Chico Unified School

School District/COE, which is a member of the California School Boards Association.

Attached is the nominee's required completed one-page biographical sketch and optional one-page, single-sided, résumé

OR

The required one-page biographical sketch and optional résumé will be returned by Wednesday, January 12.

Board Clerk or Board Secretary (signed)

12/15/04
Date

Scott Brown, Secretary
Board Clerk or Board Secretary (printed)

PLEASE NOTE: *This nomination form must be U.S. postmarked no later than Wednesday, January 5, 2005. Nominations U.S. postmarked or faxed after January 5 cannot be accepted. Any questions, please contact Dollye Breshears or Charlyn O'Brien at (800) 266-3382.*

